

EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to stuart.mckeown@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 January 2024 TO 30 April 2024

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Vacancy – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
15 Jan 2024	Lead Member for Transport and Environment	Petition for the introduction of traffic calming measures including a 20mph speed limit in Southfields Road, Eastbourne To consider a petition calling on the County Council to introduce traffic calming measures including a 20mph speed limit, relevant mandatory signs and occasional radar checks to deliver safety in Southfields Road, Eastbourne.			Report, other documents may also be submitted	Victoria Bartholomew 01424 724284

15 Jan 2024	Lead Member for Transport and Environment	Bus Service Improvement Plan (BSIP) - Bus Priority Measures Consultation Outcome Following the close of the BSIP – Bus Priority Measures Consultation on 25 September 2023, the Consultation and Engagement Report will be presented to Lead Member. A decision will need to be made on which bus priority schemes to take forward for further design work and construction.	KD		Report, other documents may also be submitted	Indi Hicks 07514 721385
15 Jan 2024	Lead Member for Transport and Environment	Hastings and Bexhill Movement and Access Package To note and approve the revised Hastings and Bexhill Movement and Access Package in line with the South East Local Enterprise Partnership Accountability Board decisions.	KD		Report, other documents may also be submitted	Ellie McDaniel 01273 335464
15 Jan 2024	Lead Member for Strategic Management and Economic Development	LEP Funded Capital Programme Financial Statement - Confirmed Spend for 2022/23 and Forecast for 2023/24 Consideration of the final spend for 2022/23 for the Local Growth Fund, Getting Building Fund and Growing Places programmes and the amount of funds re-profiled into the East Sussex County Council Capital Programme; and seeking approval for the confirmed scheme spend profiles for the Local Growth Fund, Getting Building Fund and Growing Places programmes for the 2023/24 financial year.			Report, other documents may also be submitted	Alex Colbran 07729 108123

15 Jan 2024	Lead Member for Strategic Management and Economic Development	South East Local Enterprise Partnership (SELEP) transition arrangements and transfer of responsibilities to East Sussex County Council To note and approve the required timescales and associated activities in relation to the South East Local Enterprise Partnership (SELEP) drawing to a close on 31 March 2024, with the transfer of localised responsibilities passing to East Sussex County Council.			Report, other documents may also be submitted	Alex Colbran 07729 108123
23 Jan 2024	Cabinet	Auditor's Annual (VfM) Report on East Sussex County Council 2022/23 To provide Cabinet with Grant Thornton's Annual (Value for Money) Report for 2022/23			Report, other documents may also be submitted	Ian Gutsell 01273 481399
23 Jan 2024	Cabinet	Reconciling Policy, Performance and Resources (RPPR) 2024/25 Draft Council Plan Draft Council Plan, revenue budget and savings proposals 24/25 & new Capital programme with EqIAs, Financial monitoring update, Engagement and Scrutiny feedback.	KD		Report, other documents may also be submitted	Claire Lee 07523 930526
23 Jan 2024	Cabinet	Annual Accounts for Lewes Charitable Trust Requirement to report annually to Cabinet in line with the current practice where the County Council is a Corporate Trustee.			Report, other documents may also be submitted	Samantha McManus 01273 482080

23 Jan 2024	Cabinet	Treasury Management Strategy 2024/25 To consider the Treasury Management Strategy for 2024/25. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2024/25.	KD		Report, other documents may also be submitted	Ian Gutsell 01273 481399
23 Jan 2024	Cabinet	Scrutiny Review of Pothole Management To consider and comment on the report of the Place Scrutiny Committee and agree the response to the recommendations of the review.			Report, other documents may also be submitted	Martin Jenks 01273 481327
23 Jan 2024	Cabinet	Conservators of Ashdown Forest - 2023/24 forecast outturn position and updated medium term financial plan including the 2024/25 budget Cabinet in asked to approve the Conservators of Ashdown Forest's core budget for 2023/24.			Report, other documents may also be submitted	Ian Gutsell 01273 481399
January 2024	Director of Adult Social Care and Health	Sexual Health Services Procurement Approve the award of the Specialist Sexual Health Contract that has been subject to competitive tender in line with the Lead Members decision to delegate the decision to the Director of Adult Social Care & Health on 20 April 2023.	KD		Report, other documents may also be submitted	Tony Proom 01273 335252

January 2024	Chief Operating Officer	School Meals contract extension The current school meals contract dated 01.08.2019 is approaching the end of its term of 5 years, with an option to extend for a further 2 years. A decision is required to enter into a 2 year extension to the current school meals contract which is due to expire on 31.07.2024. This service is delivered to schools, academies and corporate sites across East Sussex.	P KD		Report, other documents may also be submitted	Sarah Hungerford 07803500276
6 Feb 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Admission arrangements for community and voluntary controlled schools 2025-26 Following the relevant consultation, the Lead Member will need to determine the admission arrangements at the meeting in February 2024 in line with the requirements of the School Admissions Code.	KD		Report, other documents may also be submitted	Jo Miles 01273 481911
6 Feb 2024	Director of Children's Services	To set up an Approved List for Education Services To approve the set-up of an Approved List of providers for Education Services. This will replace the Standards and Learning Effectiveness Service (SLES) Dynamic Purchasing System (DPS) which is ending in September 2024. The purpose of the DPS is to drive improvements in East Sussex schools, academies, colleges, and other educational settings at all Key Stages. This Approved List will also provide a service provider arrangement for tutors, Special Educational Needs and Disability (SEND) consultants, mentors etc. To approve that, as there is no guarantee of	KD		Report, other documents may also be submitted	Jessica Stubbings 01323 463537

		work and no monetary transaction at application stage, the outcome of applications is determined by the application evaluation panel. Call-off contract approvals will be awarded as per the Council's Standing Orders.				
7 Feb 2024	Lead Member for Adult Social Care and Health	Agreement to extend the Adult Drug and Alcohol Treatment Service contract The current contract to deliver Community Drug and Alcohol Treatment Service ends in March 2024. This request is to invoke the allowed for extension. This means the contract will finish in March 2026.	KD		Report, other documents may also be submitted	Caz Kearton-Evans 07879 117579
7 Feb 2024	Lead Member for Strategic Management and Economic Development	East Sussex Energy, Infrastructure and Development Limited: Proposed changes to the Articles of Association The Council is a member of this company, and the company are proposing to change their articles of association. Any such change requires the consent of the Council as a company member. The Leader is requested to consider the changes and make a decision on whether or not to approve them.	P		Report, other documents may also be submitted	Bekki Freeman
16 Feb 2024	Lead Member for Strategic Management and Economic Development	Sussex Health and Care Assembly Terms of Reference and Membership The Lead Member is requested to consider and approve the revised terms of reference and membership of the Sussex Health and Care Assembly.	KD		Report, other documents may also be submitted	Mark Stainton 01273 481238

5 Mar 2024	Cabinet	<p>SELEP Transition The South East Local Enterprise Partnership (SELEP) will be drawn to a close by April 2024. As such, many of the LEP's functions will be transferred to local institutions, including to the County Council, working with Team East Sussex, our de facto local growth board. The SELEP Transition Plan, accompanied by our own local East Sussex Integration Plan, sets out precisely which functions will be transferred to East Sussex, and the actions necessary to integrate those functions over the coming months.</p>			Report, other documents may also be submitted	Richard Dawson 01273 482305
5 Mar 2024	Cabinet	<p>Council Monitoring: Quarter 3 2023/2024 To consider the Council Monitoring report for the third quarter of the financial year 2023/24 as part of the Council's Reconciling Policy, Performance and Resources process.</p>			Report, other documents may also be submitted	Victoria Beard 07894 708914
11 Mar 2024	Lead Member for Transport and Environment	<p>Response to Defra consultations on implementing Schedule 3 of the Flood and Water Management Act 2010 Under the Flood and Water Management Act 2010, East Sussex County Council became the Lead Local Flood Authority (LLFA) for the county. The LLFA role includes a statutory consultee to major planning applications. Parts of the Flood and Water Management Act have never been implemented and this includes Schedule 3, which will introduce additional duties and burdens to the County Council,</p>			Report, other documents may also be submitted	Ed Sheath 01273 481632

		including the statutory role of Sustainable Drainage Systems (SuDS) Approval Body and Adopting Authority. The Government has recently indicated its intention to implement Schedule 3 and is due to consult on a series of documents in Autumn 2023, which will set out how Schedule 3 will work in practice, as well as setting out matters such as proposed transitional arrangements and any new burdens monies. The report to the Lead Member will set out the County Councils proposed response to this consultation.				
11 Mar 2024	Lead Member for Transport and Environment	<p>East Sussex County Council Guidance on Parking at New Developments and implementation of "Mini Section 278 Agreements" for developer led or third party highway works</p> <p>To seek Lead Member approval for the recently updated Parking Guidelines and Parking Calculator in light of recent Census data relating to car ownership; and to seek Lead Member approval to introduce an amended mechanism for how developer led highway works are agreed with the County Council. While Section 278 agreements, will remain the case for the majority of schemes, where the proposed highway works are of a low value and present minimal risk to the County Council's highway asset, a new light touch process is proposed to be introduced in the form of Mini Section 278 agreements.</p>			Report, other documents may also be submitted	Michelle Edser 07542 029131

25 Mar 2024	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex Childcare Sufficiency Duty 2024-2025 To approve the publication of the East Sussex Childcare Sufficiency Duty Report for 2024-2025.			Report, other documents may also be submitted	Jane Spice 01323 747425
28 Mar 2024	Lead Member for Resources and Climate Change	Write-off of Debts 2023/24 To seek Lead Member approval for writing off certain debts in excess of £10,000.	P		Report, other documents may also be submitted	Alina Dunn 01273 481250
March 2024	Chief Operating Officer	Award a main contractor for The Joff Youth Hub, Peacehaven This is to appoint a contractor for works to extend, reconfigure and renew this existing youth hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.	P KD		Report, other documents may also be submitted	Nigel Brown 07394 410630
March 2024	Chief Operating Officer	Award a main contractor for the Heathfield Youth Hub This is to appoint a contractor for works to demolish and replace the existing building with a state-of-the-art rural Youth Hub. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.	P KD		Report, other documents may also be submitted	Nigel Brown 07394 410630

March 2024	Director of Communities, Economy and Transport	Allowed for extension to the Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables The Services Agreement for the Provision of Tipping Points handling of dry mixed recyclables is due to expire on 28 June 2024. The decision being made is to exercise the allowed for extension, provided by clause two of the contract 'Commencement and Duration', for a fixed period of two years. The new and final expiry date will be 28 June 2026.	KD		Report, other documents may also be submitted	Laura Tafa 07919 298462
16 Apr 2024	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	P KD		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868